

City of Gainesville **Field Trip & Outreach Program Request Form**

Thank you for your interest in the City of Gainesville Parks, Recreation and Cultural Affairs Department environmental science and cultural history programs! We offer a variety of curriculum enhancing field trip and outreach programs that can be led in one of our city parks or at your location.

1. Please complete this form and send it to Morningside Nature Center
Mail: 3540 East University Ave, Gainesville, FL, 32641
Email: EEPrograms@cityofgainesville.org
Fax: (352) 334-2248
2. If more than three programs are requested, please complete and submit additional copies.
3. You will be notified of your enrollment status.
4. **This form must be received in order to confirm telephone registrations.**

School/Group: _____

Address: _____ City _____ Zip _____

Phone: _____ Alternate Phone: _____

Contact Name: _____ Email Contact: _____

Billing Address: _____ City: _____ Zip: _____

Program 1

Program Title: _____

Teacher Name: _____ Grade: _____ # of Students: _____

1st Choice Date: _____ Time: _____ 1st Choice Location: _____

2nd Choice Date: _____ Time: _____ 2nd Choice Location: _____

Program 2

Program Title: _____

Teacher Name: _____ Grade: _____ # of Students: _____

1st Choice Date: _____ Time: _____ 1st Choice Location: _____

2nd Choice Date: _____ Time: _____ 2nd Choice Location: _____

Program 3

Program Title: _____

Teacher Name: _____ Grade: _____ # of Students: _____

1st Choice Date: _____ Time: _____ 1st Choice Location: _____

2nd Choice Date: _____ Time: _____ 2nd Choice Location: _____

For Office Use:

Request Received: _____ Confirmation Sent _____ Scholarship Applicants? _____

Pre-trip materials Sent (if applicable) _____ Follow up/Evaluation Sent _____

Notes: