



## Required Documentation Checklist\*

*\*Assistance can be provided if you have concerns about these documents.*

- Letter stating why rent, mortgage or utility payment is past due (March 16, 2020 and onward)
- Proof of income before COVID-19 pandemic (such as pay stubs or child support)
- Proof of income after COVID-19 pandemic (such as pay stubs or child support)
- Proof of loss of income (employer's termination letter and/or reduction of work hours letter)
- Copy of birth certificate for all members of the household (a Community ID may be used instead)
- Copy of social security card for all members of the household (a Community ID may be used instead)
- Copy of photo ID card for applicant and co-applicant (Driver's license or ID cards for all members over 18 years)
- Copy of current written rental lease agreement (lease must be executed prior to March 16, 2020)
- Copy of current mortgage statement showing payment due for March 16, 2020 and onward
- Copy of utility statement showing payment due for March 16, 2020 and onward

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