

City of Gainesville's Building Inspections Department

Checklist for Simple Porch, Carport and/or Garage Infill FLORIDA BUILDING CODE FIFTH EDITION – RESIDENTIAL

ALL REQUIREMENTS SUBJECT TO CHANGE

EFFECTIVE June 30, 2015

THIS CHECKLIST IS SPECIFIC TO THE CITY OF GAINESVILLE. THIS CHECKLIST IS FOR INFILL CONSTRUCTION WHERE THERE IS AN EXISTING ROOF AND FLOOR SYSTEM. SOME ITEMS MAY NOT APPLY TO YOUR PERMIT APPLICATION. *IF AN ITEM IS REQUIRED AND NOT PROVIDED – THE PLAN REVIEW TIME PERIOD MAY BE STOPPED UNTIL PROPER DOCUMENTATION IS SUBMITTED.*

IF YOU ARE APPLYING AS AN “OWNER/BUILDER”, YOU MUST BRING IN A COPY OF YOUR WARRENTY DEED OR TAX NOTICE TO SHOW OWNERSHIP. THE PROPERTY MUST BE IN YOUR NAME.

All building plans must include the following items and indicate compliance with the Florida Building Code, Fifth Edition – Residential and the Existing Code.

WHERE APPLICABLE SEPARATE PERMITS ARE REQUIRED FOR NEW OR MODIFIED **ELECTRICAL, PLUMBING, HARV, OR GAS** WORK BEING DONE.

GENERAL REQUIREMENTS: Two (2) complete sets of plans containing a floor plan, wall sections and all exterior elevations with the following criteria and documents:

<input type="checkbox"/>	All drawings must be clear, concise and drawn to scale. All rooms shall be dimensioned and labeled for use. (“Optional” details that are not used shall be marked void or crossed off). Square footage of different areas shall be on plans.
<input type="checkbox"/>	Designer’s name and signature on document. If drawn by licensed architect or engineer, official seal shall be affixed.

BUILDING PLANS

<input type="checkbox"/>	a) ELEVATIONS: - All sides
<input type="checkbox"/>	b) FLOOR PLAN: <i>Provide a simple floor layout of your house. Show the specific area of remodel. Identify the use of the adjoining rooms and the use of the new infilled space. Show all existing windows and doors in the adjoining rooms.</i> - Rooms labeled & dimensioned - Windows/Skylights & Doors: show size, mfg, approval listing and attachment specifications and safety glazing where needed - Fireplaces (gas appliance, vented or non-vented, or wood burning) w/ hearth - New plumbing fixtures layout (if adding) - Electrical layout: New receptacles, lights, fans, etc. - Mechanical/Gas: Equipment location & any new duct runs
<input type="checkbox"/>	e) WALL SECTIONS: MASONRY WALL - All materials making up the wall - Block size and mortar type w/ size and spacing of reinforcement - Lintel and tie-beam sizes and reinforcement WOOD FRAME WALL - All materials making up wall - Size and species of studs - Sheathing size type and nailing schedule - Headers sizes

FLORIDA ENERGY CODE COMPLIANCE

<input type="checkbox"/>	a) Energy Code Calculations (3 copies)
<input type="checkbox"/>	b) If you are using your existing air conditioning system and extending new duct work into this space, provide a letter from a licensed HVAC contractor stating that the equipment will be adequate for the new space.
<input type="checkbox"/>	c) If you are adding a new system, then provide a Manual J & D for equipment and duct sizing