

RESOLUTION NO. 180346

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA RELATING TO APPROVING AND ADOPTING THE ANNUAL AUDIT PLAN FOR THE OFFICE OF THE CITY AUDITOR FOR THE PERIOD OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

WHEREAS, formal responsibilities and administrative procedures for the Office of the City Auditor were established by City Commission Resolution 150127 on February 4, 2016; and

WHEREAS, such procedures require the development of an annual audit plan in order to ensure adequate audit coverage during the period;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA:

Section 1. That the City Auditor is authorized to carry out the audits and other projects as described in the ANNUAL AUDIT PLAN attached hereto as EXHIBIT A.

Section 2. This Resolution shall take effect immediately from and after its adoption in accordance with the provisions of the Charter of the City of Gainesville, and it is accordingly so resolved.

PASSED AND ADOPTED this 20th day of September 2018.



Lauren Poe, Mayor

Approved as to Form and Legality



Nicolle Shalley, City Attorney

ATTEST:



Omichele Gainey, Clerk of the Commission

EXHIBIT A

CITY OF GAINESVILLE
 OFFICE OF THE CITY AUDITOR
 FISCAL YEAR 2019 ANNUAL AUDIT PLAN

	<u>Estimated Hours</u>
A. <u>Audit Projects Carried Forward from the 2018 Annual Audit Plan</u>	
Combined Communications Center	120
Overtime Audit	200
Landlord Registration Fee Compliance	360
Reichert House	500
City Wide P- Card	120
GG Collections	600
B. <u>New Audit Projects for 2019</u>	
GG ERP Implementation Process	500
EO Related - Affirmative Action Plans #	500
GG Investments	500
Grant Administration Process	500
GG/GRU Travel Settlement Compliance	300
Gainesville Housing Authority	500
GPO Response Times	500
C. <u>Follow-up on Status of Previous Recommendations</u>	
2019 Follow-up on Recommendations * #	250
D. <u>Other Projects</u>	
Hotline Implementation, Inquiries, and Investigations*	250
ACL GRC Continued Implementation*	240
Annual Validation of Projected Revenues # (Attestation)	180
CCOM/Management Referrals*	60
Mid-year Refresh of Annual Audit Plan	475
Implement new GAO Yellow-Book Audit Guidance	150
TOTAL FY19 AUDIT STAFF PROJECT HOURS	6.805